



*Youth Exchange*

Project number 2017-1-IT03-KA105-010534  
Latiano, Italy 04 September - 11 September 2017



# INFOPACK



## GENERAL INFORMATION

The project “**Building the future of Europe**” is a *Youth Exchange* organized within the framework of Erasmus Plus Program with the financial support of the European Commission.

It is going to be held in Latiano (South Apulia, Italy) from the 04th of September to the 11nd of September 2017.

### Organizing Committee

Gianfranco Gatti, *EU Projects Consultant, President of Demostene Centro Studi*  
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## Project Summary

Demostene Study Centre's associative aim is the promotion of human capabilities, in particular the capabilities of the most disadvantaged social groups. Among these social groups must be fully included young people, who the economic crisis have proved directly, making difficult for them to look with confidence to their future. Because of this, their interest in active participation, as protagonists, to the political and social life has decreased.

For this reason, Demostene Study Centre organizes a Training Course to improve the skills, knowledge and attitudes of the participants in the research and use of at the available tools and institutional instruments for active citizenship and all the other opportunities to be engaged in public, political and social, life in both, their Countries and European Union.

The youth exchange will be organized in seven(6) thematic days of formal, non-formal and informal learning activities. The activities will offer knowledges and skills regarding the following topics: (a) Forms, level and intensity of political and social engagement of Young Europeans people in times of economic crisis. Actual situation and perspectives for the future. (b) Immigration and Integration issue. Learning how to search and use EU projects and key actions available for young people and associations to promote their projects and their personal skills. (c) Fight Terrorism and how promote social dialogue. (d) Institutional instruments of direct democracy at both, National (popular promotion of laws, petitions, referendums) and European level (Right of European Citizens' Initiative).

Each day will be scheduled similarly: Introduction of the topic by one or more speaker experts of the issue; time for debate; workshop's parallel sections; common feedback and final sharing.

The Youth exchange will be held in Latiano (Puglia, Italy) on September, 04-11 2017, involving participants from Italy, France, Greece, Spain and Croatia.



## Project Partners & Sending Organisations

Country	Partner
Italy	DEMOSTENE CENTRO STUDI PER LA PROMOZIONE DELLO SVILUPPO UMANO (leader organisation)
Greece	YOUTHphoria
France	Organisation Française de la Coopération Internationale
Spain	ARTEMISAWORLD, S.L.
Croatia	Udruga za promicanje pozitivne afirmacije mladih u društvu "Impress" Daruvar



**The eligible date for start making costs is 02 June 2017,  
Starting from this date you can buy your tickets  
and do all the preparation costs!**

## RULES

For the project, each partner of different Country will send 4 participants (18 – 25 years) + 1 youth leader (no age limits for youth leader)

- The national groups should have: 2 males + 2 females;
- The project will be held in **English language**. The participants should have at least basic understanding of this language;
- Each organisation should involve among the participants in the project 1 Immigrant (of 1° or 2° generation) or a refugee living in the territory where the organization operate.



**Please select the participants in due time and send us all the requested data by e-mail until 25 of July 2017.**

**PROJECT OUTLINE**

<p><i>Preparation</i></p>	<ul style="list-style-type: none"> <li>● Creation of the visibility materials;</li> <li>● Selection of youth participants;</li> <li>● Arrangement of coordination and preparation meeting <i>in loco</i> in order to meet all the people involved in the project in each country</li> <li>● <i>Kick off meeting</i> on skype among the team leader of each country involved</li> <li>● Preparation of the activities during the 6 days in Latiano(BR)</li> </ul>
<p><i>Implementation</i></p>	<ul style="list-style-type: none"> <li>● 5 days of workshops of thematic days of formal, non-formal and informal learning activities. The activities will offer knowledges and skills regarding : (a) Forms, level and intensity of political and social engagement of Young Europeans people in times of economic crisis. Actual situation and perspectives for the future. (b) Immigration and Integration issue. Learning how to search and use EU projects and key actions available for young people and associations to promote their projects and their personal skills. (c) Fight Terrorism and how promote social dialogue.</li> </ul>

	(d) Institutional instruments of direct democracy at both, National (popular promotion of laws, petitions, referendums) and European level (Right of European Citizens' Initiative).
<i>Follow up and Evaluation</i>	<ul style="list-style-type: none"> <li>● Dissemination activities in each country involved.</li> <li>● Evaluation and monitoring activities after 6 months on the participants</li> </ul>

## ACCOMMODATION AND FOOD

For participants coming from outside Italy: food and accommodation will be provided by the hosting organization Demostene Centro Studi.

Please bring your own towels and items of personal care!

For Italian participants: for people resident surrounding Latiano, the project will provide the lunches during the days of the meeting.



**Please let us know in advance  
if you have special needs indicating them in the application form.**

(es.: vegetarian, vegan, no pork meat, allergies, special diets due to medical treatment, any other kind of health problem or particular difficulties we need to take into account, etc.)

Accommodation: Casa Parabita:

<http://www.prolocolatiano.it/wp/b-b-e-case-vacanza/>



B&B CASA PARABITA

Address: via Roma, 22

Mobile: +39 3284434594

Rooms: 8

All participants will be hosted in triple rooms

Services: Rooms with bathrooms inside, air-conditioning, TV, minibar.

Breakfast will be served in the B&B or in a bar in the central square of the town.

## ARRIVAL AND DEPARTURE

### Arrivals on 04 September 2017

FLIGHT: From your town to Brindisi Airport.

To arrive in Latiano from Brindisi Airport you can use the public bus service:

Take the bus to Brindisi Downtown (ticket costs 1 Euro)

<http://www.stpbrindisi.it/index.php/servizi/bus-aeroporto-stazione-fs-costa-morena>

There you can get to Latiano by train (Brindisi-Taranto line) or by Bus /Ticket costs 1,80 Euro).

The hosting team in Latiano could provide a ride by car for groups smaller than 4 people.

### Departure is on 11 September 2017

Note that the organizers will not provide any additional accommodation outside the dates of the exchange! If you wish to travel on other dates than the dates of the exchange, please take contact with the organisers before purchasing your tickets!





***Plan your trip carefully!***

**In case your travel dates are different than the ones above mentioned, the organisers might not be able to reimburse you!!**

**The deadline to buy your flight tickets is 20 of July 2017**

### TRAVEL REIMBURSEMENTS

The reimbursements will be proceeded by bank transfer after the project upon sending all travel documents and invoices and international bank details. Reimbursement of travel costs will only be done upon full attendance of the project and presentation of the original travel tickets with boarding passes, receipts, invoices. Also, according to Italian National Agency regulations and Italian accounts rules and tax code, we need the proof of payment if you pay in cash, then you have to send us the receipt/invoice for that payment and if you pay by credit card/bank transfer we need the account extract/credit card slip/bank statement.



**Any wishes to stay shorter or longer should be consulted with organisers prior any booking!**

Reimbursement will be done in EUROS, regardless of the currency indicated on the ticket and receipt/invoice. Any tickets purchased in a local currency other than EURO, will then be converted and calculated according to the exchange rate of the month when the ticket/s were purchased, as stated in the official European Commission web-site at <http://ec.europa.eu/budget/inforeuro/>.



**KEEP ALL YOUR BOARDING PASSES AND TICKETS**





**- possibly make a copy of them -  
otherwise we will not be able to make any reimbursements.**

Please check the table below with the information on the travel budget limits for roundtrip! If travel costs exceed the amount budgeted in the project, the organisers will only be able to reimburse participants maximum travel costs indicated in the table above. Participants are therefore strongly advised to book their tickets in advance.

<b>MAXIMAL TRAVEL COST REIMBURSEMENT</b>		
<b>COUNTRY</b>	<b>DISTANCE</b>	<b>TRAVEL COST FOR ONE PARTICIPANT</b>
Greece	500-1999	275 €
France	500-1999	275 €
Spain	500-1999	275 €
Croatia	500-1999	275 €

### WHAT YOU MUST PREPARE

#### Cultural Evenings

During the week in Latiano will be organized social and cultural events thanks the fundamental contribution of all participants and their sending organisations.

For this purpose, you need to prepare, together with your country leader and other participants, a short show (10/15 mins):

- presenting (in an original, funny way) your country/region/city;
- performing traditional music/song or dance, or some traditional tale, piece of theatre or whatever your fantasy and initiative will suggest to you!
- Bring with you a typical recipe in order to prepare a typical dish from each country

The Italian participants will prepare a touristic/cultural/social tour around the city of



Latiano and also in Ostuni or Lecce (very nice touristic cities).

Some activities will be held outside (in parks or gardens around the city).



**Remember to prepare the material and the stuff you need at home.  
And not forget to bring them with you!!!!**

### OTHER IMPORTANT INFORMATION

#### **Personal insurance**

Insurance cover for personal effects is the responsibility of the individual participant. You are recommended to ensure that you have adequate medical and travel insurance to cover the period of your stay in Italy. The participants are requested to acquire the European Health Insurance Card. Neither our organisation nor any venue used during the event can entertain claims against loss of or damage to personal property.

#### **Weather**

The average temperature in September is 27°C during the day and 24°C at night. The temperature drops even more at the night so do bring some warm clothes for the nights .

#### **Internet**

Internet connection will be guaranteed in the hostel. However, we recommend limiting the use of internet, computers, and other electronic devices during the days of the project.

#### **Electrical plugs**

Remember that Italian electrical plugs could be different from those in use in your country. Check them and bring with you an adapter if needed.



## CONTACT DETAILS

If you need help with your travel booking or have any questions regarding the project, please do not hesitate to contact:

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**Don't lose time and apply for this great opportunity to improve your skills, contact with participants from other European countries, contribute to the creation of this innovative tool and to contribute for the skills and competences development of all young people of Europe**

To do it, you just need to fill in the application form attached and send it back to your sending organisation.

# Looking forward to welcome you in Italy!!!

Infopack booklet edited by



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